

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:45pm 15th August 2023 by President Doug Matthew

Present: Doug Matthew (Chair), Michele Thorne, Alice Edwards (Secretary), Jenny Andrews, Kenneth Clem, Bernice Cooper, Sue Holburt, Robyn Chippindall, Richard Tarnawski

Apologies: Col Seed, Chris Pohle

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 15th June 2023 are a correct record of the meeting.

Moved by Alice Edwards, seconded Richard Tarnawski CARRIED

Business arising from Previous Minutes

Review of the Club Constitution

The amendments to the Constitution approved at the February 2023 AGM have been submitted to the Office of Fair Trading.

- Alice Edwards to advise when a response is received from OFT.

Code of Conduct

- Sub-Committee to review Club's Code of Conduct

Street Signs

Thank you to Bernice Cooper for organising the trimming of the bushes at the entrance to improve visibility of pedestrians. Doug Matthew reported that he has contacted the BCC regarding a STOP sign at the entrance but that the club cannot do anything as the land belongs to the BCC.

Bridgemate Server

Sue Holburt advised that she has met with representatives from Club Southside regarding possible future sponsorship and/or grants.

- Sue Holburt to advise the committee on any progress

Building Fire Safety Compliance

Richard Tarnawski advised that he had not received a formal response from Brisbane City Council. However other clubs contacted have put in place training for Directors to act as deputy fire wardens

- Richard Tarnawski to follow up with the Club's BCC representative

Electrical Safety Report

Doug Matthew advised that all switches and power points have been labelled with circuit information and a new external sensor light has been installed.

Partner Organiser

The club does not currently have a daytime partnership organiser and the Committee agreed that more advertising was needed to help members feel comfortable in using Pianola instead.

- Alice Edwards to send an email with instructions

Club House Security

Discussions with Brisbane City Council indicated that more external lighting was an effective option for improving security around the club rooms.

- Doug Matthew to get quote for installing extra external lighting

Air-Conditioning

Given the age of the airconditioning unit and the costs associated with replacing it, the committee agreed that it was appropriate that the club pursue available grants to help with costs of replacing the unit. Doug Matthew advised that the replacement unit would be between \$45,000 and \$60,000. Richard Tarnawski advised that TCG had advised that several grants were currently available.

Michele Thorne moved that "The committee use TCG, a professional grant writing company, to write a grant application and advise which grants to apply for." Seconded Jenny Andrews, Carried.

- Doug Matthew to contact TCG to find out what information they need to write the application

Walk-in Roster

Jenny Andrews questioned whether the walk-in roster was worthwhile as not many members had put their names on the roster or "walked-in" during July and August. After some discussion, the committee agreed that it should continue as it may take some time for members to make use of the roster and that further advertising should be done through a Directors Notice.

- Alice Edwards to organise the Directors' notice.

Training for Directors

Thanks to all those who organised the Director Training which was held at the club on July 15th 2023. Further sessions will be held in future. The QBA has organised a weekend zoom session of director training on October 14th & 15th. This clashes with club's Teams Championship on Saturday 14th October.

- Alice Edwards to write to QBA to ask for a recording of the training sessions.

Correspondence In

15-06-2023	Brisbane City Council	Lease Renewal
18-06-2023	QBA	Covid Entry Statement
20-06-2023	Ventia	Optus Tower Charges
28-06-2023	QBA	QCBC Congress Flyers
29-06-2023	Toowong Bridge Club	Qld Graded Teams Congress
03-07-2023	Julie Jeffries	GNOT Zone Final
03-07-2023	Algester Electrical	Invoice
05-07-2023	Sunshine Coast Bridge Club	Congress Flyer
08-07-2023	QBA	Service of Alcohol
13-07-2023	QBA	2024 Gold Coast Congress Info
13-07-2023	Essential Energy	Quote to replace switchboard
14-07-2023	QCBC	Teams of 3 Congress Flyer
19-07-2023	QBA	Director Training Weekend
20-07-2023	Algester Electrical	Quote for new Switchboard
21-07-2023	Janet Loosmoore	Passing of Max Worthington
24-07-2023	QBA	Teams of 3 event
28-07-2023	Gold Cost Bridge Club	Congress Flyer
30-07-2023	Real Bridge	Teacher & Coach Conference
31-07-2023	QBA	2024 Calendar
31-07-2023	Sunshine Coast Bridge Club	Congress Flyer
31-07-2023	QBA	Director Training Weekend
31-07-2023	Redcliffe Bridge Club	Congress Flyer
31-07-2023	Urban Utilites	Water Bill Discount
02-08-2023	Noosa Bridge Club	Teams Congress Flyer
04-08-2023	Origin Energy	Account Information
04-08-2023	Brisbane City Council	Chinese Elm Tree removal
08-08-2023	QBA	List of Qualified Directors

Correspondence Out

20-07-2023	Jenny Andrews	Ventia	Electricity Meter Reading
01-07-2023	Jenny Andrews	Peter Busch	CompScore3 / Master Points
11-07-2023	Jenny Andrews	BCC	Lease Renewal

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded by Bernice Cooper and CARRIED

Business arising from Correspondence

Urban Utilities

Correspondence received from Urban Utilities indicates that the club will receive grants for another two years.

Origin Energy

Doug Matthew advised that Alinta had increased their rates by 50% which prompted a change to Origin Energy. This will still result in an increase of 25% as of 1st July 2023.

Reports

Treasurer's Report

The Profit and Loss shows a profit of \$9190.90 and a YTD profit of \$35915.90 partly thanks to Optus' contribution for location of the Optus tower. Our bank account continues to grow steadily, we should consider any capital items that are due for improvement or replacement.

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Michele Thorne and carried.

Teacher's Report

There are 13 people attending the lessons and they will finish on Sept 2nd. Supervised play will then resume for about 6-8 weeks. Thanks again to Pam, Michele and Pam for running these sessions.

Sue Holburt moved that the Teacher's report be accepted. Seconded by Robyn Chippindall and carried.

Convenor's Report

Sunnybank Teams Congress

As always, this day was a wonderful success. Julie Jeffries, Director, ensured the play ran smoothly and efficiently and our wonderful members, who provided a superb array of food for the breaks, earned the Club many compliments on the catering.

This year, Cheryl and I were fortunate to have more than sufficient volunteers, which took so much stress off our role.

We thank

- Sue Holburt – Recorder and Caddie (while also understudying Julie)
- Michele Thorne, Betty Johnson, Lynne Day, Jeannette Brine and Kath Seefeld who volunteered for kitchen duties and Richard Tarnawski and Debbie Hoogerdyk brought food and stayed to help with the catering.
- All the members who contributed their time (and expense) to bring in delicious food.
- All the members who helped with the setup and dishwashing/tidying up after the event

The Championship winners were –

Larry Moses (Toowong), Richard Wallis (BBC), Charles Howard and Kerry Wood (both GCBC)

Sunnybank Teams did very well this year with the following teams receiving prizes –

Overall 3rd Place

Charlie Lu, Zhuqiang Tian, Watson Zhou and Kang Wang

Plate 2nd Place

Kerry Pope, Di Robinson, Judith Heck and Joan Gentner

Consolation 1st Place

Daphne Young, Sheila Parsons, Andrea Pappas and Speros Papas

Best Sunnybank Team (not receiving any other prize)

Pam Wood, Pam Pratt, Ros Purchase and Doug Matthew

Robyn Chippindall moved that the Convenor's report be accepted. Seconded by Sue Holbert and carried.

Social Committee Report

A successful trivia night was held in July with about 35 members taking part. At this stage no other events have been planned.

General Business

New Memberships

The Committee was advised that three applications for membership had been received since the previous meeting. We would like to welcome Paula Dodge, Anna Yang and Bin Tan as our newest members.

Vacuum Cleaner

Doug Matthew moved that "a Dyson 8 be purchased at a cost of \$444 to replace the old handheld vacuum cleaner". Seconded Michele Thorne and Carried.

Garden Hose

Bernice Cooper moved that “the garden hose be replaced”. Seconded Alice Edwards and carried.

Ladder

Doug Matthew moved that “a new stepladder which can be used to reach the roof outside as well as be inside the club rooms for replacing lighting etc, be purchase at a cost of \$300”. Seconded Jenny Andrews and carried.

Brisbane City Council

- **Lease**
 - The club has been offered a 10-year lease. However, it is felt that the current recurring 4-year lease is more suitable as the compliance requirements is far more for a 10-year lease.
- **Trees**
 - The Council’s arborist has refused to recommend to Council that trees causing problems in the car park or drainage be allowed to be removed or trimmed in any way. He has agreed that the Chinese Elm behind the club rooms can be removed because it is designated a pest.
 - He has agreed to consult a hydrologist to advise on what and how resurfacing work can be done to make the carpark safe
- **Security**
 - The BCC representative suggested a number of things that will perhaps improve security around the club rooms.
 - Doug Matthew to investigate improving lighting around club rooms

Committee Positions

Robyn Chippindall advised the Committee that the following changes have been agreed between the committee members involved.

- Jenny Andrews will take on Membership Secretary as well as Treasurer
- Sue Holburt will take on Masterpoints Secretary as well as Teacher

The next meeting will be at 1:30pm on 20th September 2023.

The meeting concluded at 3:15pm.

President

Secretary.....